

Playtime Academy Contract

2024 Dixwell Street, Davenport, Iowa 52802

Phone: (563) 528-9002

Website: <https://playtimeacademydaycare.com/>

Introduction

Hello! I am Teresa Moon, the owner of Playtime Academy. We provide quality childcare services with the following operating hours: Monday through Friday, 6:30 AM to 12:00 AM, and Saturday, 6:30 AM to 5:30 PM.

Payment Terms

I accept state pay, and all co-pays, if applicable, must be paid to me as soon as the billing week concludes. For private pay, payments are due in advance, prior to your child(ren)'s attendance, to secure their spot. Payments must be made via cash or money order. The payment period will be either one or two weeks, depending on your pay schedule.

Basic Rates

- Part-Time Rates:
 - Infants (0–24 months): \$13 per half day
 - Preschool: \$13 per half day
 - School Age: \$11 per half day
 - Full day rates will be calculated based on hours enrolled.
- Full-Time Rates:
 - Infants and Toddlers (0–24 months): \$137.50 weekly
 - 2 to 5 Years Old: \$130 weekly
 - School Age: \$120 weekly

Part-time rates will vary depending on the number of days and hours your child(ren) are enrolled.

Payment Policies

Failure to pay prior to your child(ren)'s attendance will be considered a cancellation of services. I reserve the right to collect payment for the termination period, which will be either one or two weeks, depending on your pay period.

Vacations, Holidays, and Absences

Playtime Academy will be closed on the following legal holidays when they fall on regularly scheduled daycare days:

- Thanksgiving
- Christmas Eve
- Christmas Day
- New Year's Day
- Memorial Day
- 4th of July
- Labor Day

If I am absent due to appointments, vacations, state-mandated training, or emergencies, I will provide as much notice as possible—at least two weeks unless it's an emergency. If I am ill, I will credit you for any days you have paid for. You are responsible for arranging backup childcare for any days the daycare is closed. I have hired substitutes to minimize service interruptions, and I usually only close for extreme emergencies.

Termination

This contract may be terminated by either the parent/guardian or provider with two weeks' written notice. Payments for the notice period are due, regardless of whether the child(ren) attend. I reserve the right to terminate the contract at my discretion.

Sign